

EUROPEAN CURRICULUM VITAE FORMAT



PERSONAL INFORMATION

Name	Other name(s) SURNAME
Address	12, High Street, Newtown AB12 3CD
Telephone	(0012) 34 56 789
Fax	(0012) 34 56 789
Email	email@address.com
Nationality	English
Date of birth	02.04.1963

WORK EXPERIENCE

- Dates (from–to) ...
- Name and address of employer ...
 - Type of business or sector ...
 - Occupation or position held ...
- Main activities and responsibilities¹ ...
- Dates (from–to) ...
- Name and address of employer ...
 - Type of business or sector ...
 - Occupation or position held ...
- Main activities and responsibilities ...

EDUCATION AND TRAINING

- Dates (from–to) ...
- Name and type of organization providing education and training ...
- Principal subjects/occupational skills covered ...
 - Title of qualification awarded ...
- Level in national classification² ...
- Dates (from–to) ...
- Name and type of organization providing education and training ...
- Principal subjects/occupational skills covered ...
 - Title of qualification awarded ...

¹Copy the block as many times as needed.

²If appropriate.

PERSONAL SKILLS AND COMPETENCES

MOTHER TONGUE

OTHER LANGUAGES

- Reading skills
- Writing skills
- Verbal skills

- Reading skills
- Writing skills
- Verbal skills

SOCIAL SKILLS AND COMPETENCES

ORGANISATIONAL SKILLS AND COMPETENCES

TECHNICAL SKILLS AND COMPETENCES

ARTISTIC SKILLS AND COMPETENCES

OTHER SKILLS AND COMPETENCES

DRIVING LICENCE(S)

ADDITIONAL INFORMATION

ANNEXES

English

Spanish

Basic/Good/Excellent

Basic/Good/Excellent

Basic/Good/Excellent

German

Basic/Good/Excellent

Basic/Good/Excellent

Basic/Good/Excellent

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PUBLICATIONS

X. Y. Zed A. B. See.

How to write a curriculum vitæ.

Some Press, 2104

G. H. Eye D. E. Eph.

A short tutorial on curricula.

Journal of Trifles, 2105

PERSONAL INTERESTS

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List any item attached to the CV